

- ◆ We require a \$700.00 deposit at the time of booking, which secures the date of your event. A check will be issued and sent via mail following your event. There will be a \$100.00 cleaning fee assessed for all events. The fee will be deducted from the deposit and the remainder of the deposit will be refunded providing there are no damages during the event.
- ◆ Customers will be charged for the final count of guests, which needs to be provided within 2 weeks prior to the event.
- ◆ Food sales tax is 6.5% / Gratuity is 17% / State gratuity tax is 6.5% (of total gratuity)
- ◆ Non-Alcoholic punch (including punch bowl, glasses, and napkins) for \$48 per bowl and \$15 for each refill.
- ◆ Linen tablecloths are an automatic charge of \$125. This price allows for table coverage of up to 300 people. An additional charge will be assessed for additional linens needed. Skirting for the head table and cake table are included in this fee. Bar area tables are a per-table charge.
- ◆ Linen napkins are an automatic charge of \$.29 each. Napkins must be ordered two weeks prior to the event to ensure color of your choice.
- ◆ Colors available for linens: white & off white. Linen napkins: 16 colors available.
- ◆ Open bar can be set by a time limit or price limit.
 - Bar rail drinks include whiskey, vodka, brandy, gin, rum, and spiced rum. \$2.95
 - Bottle beer includes domestic and non-alcoholic beers. \$2.95
 - House wine includes white zin, chardonnay, and merlot. \$3.25
 - Wine coolers \$3.25
 - Pop (by the glass) \$1.20
 - Toast for the head table (champagne per bottle, wine or non-alcoholic wine available per glass)
- ◆ Liquor sales tax 9% / Gratuity is 17% / State Gratuity tax is 6.5% (of total gratuity)
- ◆ Please inform your guests that we DO NOT allow alcoholic beverages brought in anywhere on the premises. This includes the parking lot! Violators will be asked to leave immediately.
- ◆ We will ask for your help if there are any problems that occur.
- ◆ Please inform your party that we will not serve anyone under 21 years of age or anyone who is or appears to be intoxicated. We also require EVERY individual in the party to have a VALID PICTURE ID (including the wedding party). Any underage guest and/or those supplying alcohol to minors will be asked to leave. We are required to inform the Stearns County Sheriff's Department of any delinquent activity stated above.

- ◆ We no longer accept credit cards for any portion of the payments. Cash or check is greatly appreciated.
- ◆ An additional fee of \$150.00 will be charged if a ceremony is held in the gazebo or inside the building. For the guests utilizing the gazebo, 1:30 p.m. will be the earliest time available for use. Any damages to flowers and outside areas will be deducted from your deposit.
- ◆ Any moving and cleaning of outside tables and chairs is the responsibility of the wedding party or wedding decorator.
- ◆ It is your responsibility to make sure tables and chairs are put back. The chairs and tables inside the lounge are to be kept there at all times and are not allowed outside of the building (if they are moved outside, this could affect your damage deposit).
- ◆ Any damages to the outside grounds including plants and flowers will be charged against your damage deposit.
- ◆ Small children must be accompanied by an adult AT ALL TIMES (especially outside). Children are not allowed to play on the dart boards or pool tables. They can not be in the lounge area after 10:00 p.m.
- ◆ No video/audio equipment is allowed to be set up in the dining areas at any time. It may be set up in the lounge area on the dance floor with prior consent from management.
- ◆ No prepared food of any kind (with the exception of wedding cakes) may be brought in. There are no exceptions due to health regulations.

PLEASE PROVIDE THE FOLLOWING INFORMATION TWO WEEKS PRIOR TO EVENT DATE...

_____ Number of guests for meal

_____ Place and time of ceremony

_____ Time that meal will be served (5:00 p.m. is the latest on Saturday)

_____ All open bar arrangements (must be discussed with the person that will be paying the bill prior to the wedding day)

_____ Time of dance is four hours minimum and can be set 7-11, 7:30-11:30, 8-12, and 8:30-12:30 for the dance

- ◆ We contribute partial payment (\$100 band or \$25 D.J.) towards the music directly (this will not be taken off the bill). If they require payment in full before the event, I would hesitate to use their services. There is a \$20 table fee for all D.J.'s. Please inform them ahead of time, they do have the option of providing their own table for their equipment.

_____ Number of people seated at head table (18 maximum)

PLEASE PROVIDE...

- ◆ Place cards for persons at the head table and any family tables set up
- ◆ Guest book, pen, card box
- ◆ We supply all glasses for the head table toast, if all the guests join in the toast, champagne glasses must be supplied for them as well as any wine or champagne fountains.
- ◆ Cake plates/napkins are supplied for an additional fee of \$15.
- ◆ Prior arrangements must be made for delivery time of the cake. Make sure your cake person knows this. **We cut all real cakes.** A fee of \$25 will be assessed for cutting the cake. If you have a display cake and sheet cakes to serve your guests, there will be no charge for cutting and serving.
- ◆ Decorations can be brought in **the evening prior** to the event after 10:00 p.m.
- ◆ No confetti, soap, bubbles, helium balloons, or tapered candles (except on the head table) are allowed on the premises. (All centerpieces must be contained)
- ◆ Any pinning, hanging, or taping of decorations inside or outside must be approved by management. Neglecting to ask could affect your damage deposit refund.
- ◆ **\$700.00 deposit:** this reserves the establishment for the event and is refundable less the mandatory \$100.00 cleaning fee only if the date can be re-booked. It also serves as a damage deposit and will be refunded (within 14 days) provided no damages have occurred. The deposit is **NOT** transferable to another date. An additional deposit is required if the date is changed.
- ◆ All charges are due the day of the event. Please let us know who will be taking care of the bill, also if the tab will be divided between multiple parties.
- ◆ Please hold onto this sheet, along with your food price sheet, to ensure correct pricing (at the time of booking) when final bill is paid on the day of the wedding. Also, it is a good idea to bring the information with you for any meeting prior to the event.
- ◆ Please let us know if there is anything we can do to make your planning easier, or if we can assist in any way. Our staff is committed to making your wedding day the most memorable one as possible. Please feel free to call us anytime and good luck with your planning.

If you have any questions or concerns, please feel free to contact us anytime after 5:00 p.m. Tuesday thru Sunday. (320)253-2465

You may also visit our website at www.400supperclub.com

Thank you,

Cherie Verkinnes

Proprietor

Chris and Patrick Warnert Managers

The 400 Club Restaurant & Lounge

2008 Wedding Prices

This price list is only guaranteed at the time of booking except, beef prices may be subject to change.

\$10.95	Baked Chicken Dinner
\$11.95	Baked Chicken & Ham Dinner Combination
\$11.95	Roast Turkey Dinner
\$11.95	Baked Chicken & Roast Beef Combination
\$11.95	Roast Beef
\$11.95	Roast Pork Loin
\$11.95	Roast Turkey & Ham Combination

Above meals include:

Real mashed potatoes, gravy, dressing, vegetable (corn or green beans), and dinner rolls.

\$11.95	Chicken Kiev	<i>Topped with cheese sauce & served with wild rice & side vegetable or baked potato.</i>
\$12.95	Chicken Cordon Bleu (Breast stuffed with ham and Swiss cheese)	<i>Topped with a white cream sauce & served with wild rice & side vegetable or baked potato.</i>
\$12.95	Stuffed Chicken Breast	<i>Served on wild rice with cream sauce & side vegetable or baked potato.</i>
\$17.95	6 oz Petite Filet	<i>Served with baked potato & side vegetable.</i>
\$16.95	10oz Prime Rib	<i>Served with baked potato.</i>
\$5.99	Children Chicken Strip plate with fries	<i>Available for children 10 and under.</i>

All meals include:

Dinner rolls, relish trays with vegetable dip & coffee.

Dinner salads are available for an additional \$1.75 per person.

Garlic Mashed Potatoes can be substituted for an additional \$.50 per person.

Milk is an additional \$.85 per 8oz glass.

Custom Entrées menu available upon request

****We do not necessitate a room rental fee for Saturday weddings with a minimum of 200 guests. For Parties with less than 200 guests, a \$500 room fee will be assessed.*